

CCBSA CALENDAR OF EVENTS

Monday

3:30 PM- 5 PM New Clerks Welcome/Overview of Mandated Responsibilities(informal)

Tuesday

8:30 AM-9AM CCBSA Conference Welcome (formal)

9:15 AM-10:15 AM “Generative AI in the Clerk’s Office: Balancing Innovation with Integrity”

10:30 AM – 11:30 “Questions & Answers on the ADA Title II Web & Mobile App Accessibility Rule”

11:30 AM – 1 PM LUNCH

1:15 PM – 2:15 PM “Fostering an Inclusive Work Environment by Overcoming Bias”

2:30 PM - 4 PM “New Law” with Alina Kasparian **[CCBSA members only]**

Wednesday

8:45 AM CCBSA Group Photo (30 min)

9:15 – 10:15 AM “Navigating Assessment Appeal Timelines and Validity Determinations”

10:30 AM – 11:30 AM “The Power of Partnership: Elevating Collaboration with Your Board Members” **[CCBSA members only]**

11:30 AM – 2PM CSAC VENDORS LUNCH

2PM – 4PM CCBSA Annual Business Meeting **[CCBSA members only]**

4PM – 4:30PM Certified Clerk of the Board of Supervisors Application Process

6PM – 9PM CCBSA Welcome Dinner at GuildHouse San Jose **[CCBSA members only]**

Thursday

9 AM -10:15 AM “Resiliency for Clerks”

10:30 AM – “Hybrid Board Meetings”
11:30AM

11:30AM – 1PM CSAC ELECTION LUNCH

1:30PM – 3:15PM CCBSA Round Table **[CCBSA members only]**

3:30PM – 4PM CCBSA Conference Closing Farewell

5:30PM CCBSA Installation of Officers and Annual Reception (early evening)

7PM (tentative) CSAC Installation of Officers and Banquet (later evening)

Friday

9:30 AM CCBSA Executive Committee Meeting

“Generative AI in the Clerk’s Office: Balancing Innovation with Integrity”

- Chris Pahl, Chief Privacy Officer, County of Santa Clara

As generative AI tools become more accessible, Clerks of the Board face a pivotal moment: how to responsibly integrate these technologies into public service without compromising transparency, accuracy, or trust. This interactive session will explore the practical benefits, ethical risks, and policy considerations of using generative AI in clerk workflows, from agenda preparation and public comment summarization to records management and constituent communication.

Participants will also be broken out into small groups to (1) share current or anticipated uses of generative AI in their offices; (2) identify specific challenges or ethical concerns; and (3) co-develop a list of “responsible uses” practices tailored to the clerk’s role. Each group will report back with insights and recommendations, which will be compiled into a shared resource for all attendees.

“Questions & Answers on the ADA Title II Web & Mobile App Accessibility Rule”

- Jan Garrett, Deputy Director of ADA Programs, Pacific ADA Center

This session will answer questions on the Department of Justice’s final rule under Title II of the ADA on web and mobile accessibility. The questions and answer topics will include implementation timelines, permitted exceptions, compliance deadlines and expectations, and how this rule will apply to board operations, agenda systems, and public-facing platforms.

“Fostering an Inclusive Work Environment by Overcoming Bias”

- Maria E. Love, MPP, Racial Equity and Diversity Program Manager, Employee Services Agency, County of Santa Clara

This presentation explores how unconscious biases shape our everyday interactions and decisions, sometimes without our knowledge. Through interactive discussion and practical exercises, participants will learn to recognize the subtle and unintentional forms of bias, known as microaggressions, and understand their significant impact on colleagues and the wider workplace.

“New Laws Workshop”

- Alina Kasparian, CCBSA Legislative Chair, Project Director, Clerk of the Board, Los Angeles County
- Matt Siverling, CCBSA Lobbyist

A look at the 2025 Chapter Laws that will take effect in 2026. Discussion on potential impacts of the bills, and what we are looking for during the next Legislative Session.

“Navigating Assessment Appeal Timelines and Validity Determinations”

- Rebecca Ross, Program Manager II, Assessment Appeals Division, County of Santa Clara

This session will provide a crash course on how to navigate the legal timelines and filing requirements surrounding base year value issues, escape assessments, legal issues, calamity claims, and roll changes to determine the validity and timeliness of assessment appeal applications.

“The Power of Partnership: Elevating Collaboration with Your Board Members” (CCBSA Only)

- Megan Doyle, Deputy County Executive, County of Santa Clara

Clerk of the Board of Supervisors—it’s easy to focus your professional development on the “clerk” part of the title. This session emphasizes the “of the Board of Supervisors” portion by providing insights and practical tips to level up your interactions with your Board Members.

“Resiliency for Clerks”

- Dr. Tammy McCoy-Arballo, Psy.D., Clinical Director, Trauma Recovery, County of Santa Clara

As a conduit between the public and their elected officials, clerks are often on the frontlines of challenging public discourse and emotionally charged debates. In this session, the County of Santa Clara’s expert on workplace violence prevention and trauma recovery, Dr. Tammy McCoy-Arballo, Psy.D., will discuss evidence-informed tips to incorporate into your workplace to build resiliency, deal with work stress, and foster a collaborative and supportive environment for your team.

“Hosting Hybrid Board Meetings”

- Julie Goldrosen, Lead Deputy County Counsel, County of Santa Clara
- Adrienne Liu, Deputy County Counsel, County of Santa Clara
- Deepali Raisinghani, IT Supervisor, Technology Services and Solutions Department, County of Santa Clara

Senate Bill 707 creates new mandates for remote access to Board of Supervisors meetings for certain counties. This session will include an overview of the new requirements, a review of the County of Santa Clara’s implementation of remote access, and an opportunity to discuss remote access solutions utilized by Clerks of the Board.